

# Double BA Programme between Keio University and Sciences Po

## Application Guidelines for AY 2021

We are pleased to announce to receive applications for a double BA programme in economics between Keio University Faculty of Economics and the Institut d'Études Politiques de Paris (known more simply as "Sciences Po"). Participants in this programme will study at the Le Havre Campus of Sciences Po for two years. Upon satisfying the graduation requirements of both institutions, two bachelor's degrees will be awarded. After graduation, dual degree students will have the further option of advancing to the MA programmes at Sciences Po.

Please see the outline of the programme on the website of the Faculty of Economics:

<https://www.econ.keio.ac.jp/en/undergraduate/abroad/sciences-po>

1. **Participation eligibility** : New matriculants at the Faculty of Economics in AY 2021 and 1<sup>st</sup> year students in AY 2020 , with required minimum test score is 90 for TOEFL iBT or 6.5 for IELTS.

※ High school graduation date should be in or later than March 2018.

※ Fulfilling the language requirement with TOEFL iBT MyBestScores not accepted.

2. **The number of students to be admitted in the programme** : Approximately ten

3. **Application period**: March 3<sup>rd</sup>, 2021 (Wed) - March 10<sup>th</sup> (Wed), 2021, 16:45 (Japan time)

Submission of application documents :

Keio-Sciences Po Double BA Programme Application Document Upload

<https://keio.app.box.com/f/a4e1f46e8e0f49559f5c3434eaf283ed>

\*All files must be in PDF format.

Please name the files as "SURNAME First name\_Document Name"

Ex. KEIO Taro\_Application Form, KEIO Taro\_Resume

4. **Application documents** :

Document	Document number	Notes	Screening by Keio University (Mid March)	Final Screening Online application (Early April)
①Application form(A photograph should be attached.)	1		○	
②Resume 【English】	2		○	○
③Statement of Purpose 【English】	3	Statement of purpose must be written within two pages, using A4-sized paper	○	○
④High school academic transcripts (for all of the high school years) 【English】		Applicants who are expected to graduate in March 2020 or after April 2020 should submit their certified academic transcripts up to the last academic year, in addition to a copy of the grade report of the first half of the academic year you are currently enrolled in if it is available.	○	○
⑤(Only applicable for students enrolled in the first year at the undergraduate level) A copy of Academic Transcript for the first year at the undergraduate level		Academic transcripts should include academic record sent to guardians in the middle of March. Applicants are required to indicate the original academic transcripts when they apply or when they have an interview. When the original academic transcripts are not ready yet	○	

		when students apply, academic transcripts printed from keio.jp are accepted. However, indicating the original academic transcripts are required at the time of having an interview.		
⑥A copy of TOEFL iBT or IELTS (Academic module) scores ※Application cannot be accepted when scores are not available at the time of submitting application documents.		(1) TOEFL iBT Submit a photocopy of the Examinee Score Report within two years after taking TOEFL (2) IELTS Submit a Test Report Form. At the time of sending an application or an interview, bring the original score. Only when the original score is not ready yet, submitting a printed page of score available online is accepted.	○	○
⑦A written consent by guardians	4		○	

※Application documents are available from the following:

<http://www.econ.keio.ac.jp/undergraduate/abroad/sciences-po/ddforms>

#### 5. Notes for making required documents and application :

- (1) Print out the prescribed form that has been filled out.
- (2) You can write whatever you think appropriate in the statement of purpose (document ③), such as explaining why you are applying to this programme, what you expect, what you would like to achieve through this programme.
- (3) Submit seven copies of application documents, including one original document and six copies (Black and white is accepted.)
  - \* ⑦A copy of a written consent by a guardian is unnecessary.  
Please attach it with a set of original copies.
  - \* ④When transcripts of academic record is tightly sealed,
    - 1) Open it and make six copies. Please note to keep an envelope.
    - 2) Please attach an envelope with a set of original documents. Please attach copies with other sets of documents.
- (4) After passing screenings by Keio University, applicants proceed to online application to Sciences Po.
- (5) If you send application documents by mail, please make sure that you complete documents because we do not contact applicants if documents are incomplete.

#### 6. Screenings and Announcement of the Results of Screenings :

- (1) Screenings by Keio University (Document screening and interview)
  - ①The document screening (the first screening)
  - ②Interviews : March 24, 2021 (Wednesday)
    - Details, including the time and venue of the interview, will be notified to students who have passed the screening selection one week prior to the interview
  - ③Announcement of Keio selection results :  
End of March-Early April
- (2) Final Screening (Document screening by the joint selection committee consisting of Faculty of Economics, Keio University and Sciences Po.)
  - ①Online application deadline : Early April  
→ Details of how to apply through online application will be notified to those who have passed the screening by Keio University.

②Announcement of Final Results : Early April-Mid April

- ※ In addition to academic record and English ability, multiple factors, including motivation and eagerness to participate in the double degree programme, adaptability to different culture and environment, and preparation for studying abroad, are comprehensively evaluated in screening.
- ※ Those who are selected to have an interview are contacted by e-mail. Final results are also notified to applicants by e-mail.

7. Course registration after passing the final screening :

- (1) In principle, students who entered into university in April study French in the spring semester right before studying at Sciences Po.
- (2) At Sciences Po (Le Havre campus), students register courses in accordance with curriculum there. However, in order to meet double degree requirements, choices of electives are restricted to some extent.

8. Contact information :

Faculty of Economics Section for Double Degree Programme  
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Keio University Faculty of Economics  
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