

Application Procedures and Guidelines for the 2014 Keio University-Sciences Po (KUSP) Double Master's Degree Programme

(For those who are already enrolled in the master course in the Graduate School of Economics, Keio University.)

1. About the Programme

The KUSP Double Master's Degree Programme is a two-year programme, with Year 1 commencing in the autumn of 2014 and being spent at Sciences Po, and Year 2 commencing in the autumn of 2015 and being spent at Keio. However, due to differences in the academic calendars, students from Keio must have earned 4 credit points at Keio before joining Year 1 at Sciences Po.

The Programme is designed to enable students to acquire the core knowledge in economics, quantitative methods, law and political science that is needed to design and evaluate public policies. Students who successfully complete the programme will be granted a Master de Sciences Po from Sciences Po and a Master of Arts in Economics from Keio University.

2. Eligibility

Individuals who meet both (i) and (ii) prescribed below are eligible for the programme.

(i) Applicants should already be enrolled and must be currently in the first year in the Masters programme offered by Graduate School of Economics, Keio University. Students who are currently in the second year or over in the Masters programme offered by Graduate School of Economics, Keio University are not eligible for this programme, because it will take at least two years to complete the Double Master's Degree Programme commencing in the autumn of 2014, and students cannot be enrolled for more than four years in the Master's programme offered by Graduate School of Economics, Keio University.

(ii) Applicants should meet one of following two English language requirements.

(a) a score of 7.0 or more in the case of IELTS.

(b) a score of 100 or more in the case of TOEFL iBT.

TOEFL iBT or IELTS score reports are valid for two years, and scores will be considered to have expired if the test was taken more than two years prior to submission of this application, namely, before September 2011.

Please note that the KUSP Programme is designed mainly for those students who will start their master's course in the Graduate School of Economics, Keio University in the

spring of 2014. Those students who are already enrolled and currently in the first year in the master's course in the Graduate School of Economics, Keio University, may apply for the Programme, but should note that it will take at least two years for any successful applicant to complete the Programme commencing in the autumn of 2014 and be granted the Double Master's Degree, regardless of the student's current academic year.

Applicants to the KUSP Programme cannot simultaneously apply for the CEMS Exchange (CEMS MIM Programme).

3. Application Period

Web registration should be made between 2 September 2013 (opening at 9:00, Japan time) to 6 September 2013 (closing at 16:30, Japan time). Also, all application documents should be submitted to Keio University, the Office of Student Services (Graduate School of Economics) between 4 September 2013 and 6 September 2013(closing at 16:45, Japan time) .

4. Application Procedure

First, please register your application information through the web page which will be found on Keio University Department of Economics web page

(http://www.econ.keio.ac.jp/en/graduate/double_degree/) from 2 September 2013. Then all application documents should be submitted to Keio University, the Office of Student Services (Graduate School of Economics) between 4 September 2013 and 6 September 2013.

5. Application Documents

Applications must contain the following documents:

(i) Keio University-Sciences Po (KUSP) Double Master's Degree Programme Online Application Web Entry. (This must be filled in, printed out and sent to the Keio University, the Office of Student Services (Graduate School of Economics), as part of the Application Documents, and will be treated as the Application Form and the Study Plan of the applicant in the Programme. A photo of the applicant, 4cm by 3cm, taken within the last three months, should be affixed to this.)

(ii) Official Transcript of Academic Record of Undergraduate Study. Applicants who have already started the master course in the Graduate School of Economics, Keio University, should also submit their Official Transcript of Academic Record of the Graduate School.

(iii) The Test Report Form of IELTS and/or the Examiner's Score Record of TOEFL iBT. Only originals of the results will be accepted. The Test Report Form of IELTS and/or the Examiner's Score Record of TOEFL iBT will be returned to the applicant.

All application documents mentioned above should be written in English and produced within the last three months.

Apart from the originals of the Test Report Form of IELTS and the Examiner's Score Record of TOEFL iBT, application documents will not be returned.

6. Screening

Screening to select applicants to proceed to the final selection to be made jointly by the staff of Sciences Po and Keio will be based on an examination of the application documents and an interview in English. Interviews will be held on 13 September 2013 at the Mita Campus of Keio University.

7. Tuition and Other Fees

Tuition of E13,500 for the year 1 commencing in the autumn of 2014 that is spent at Sciences Po, the fee must be paid to Sciences Po, while students in the programme are exempt from paying tuition and most of other fees to Keio (except 4,550 yen each for the Autumn Term 2014 and the Spring Term 2015 under the title of other requirements).

Tuition and other fees are subject to change without notice.

(26 July 2013, revised.)