

Application Procedures and Guidelines for the 2018 Keio University-Sciences Po (KUSP) Double Master's Degree Programme

(For those who are already enrolled in the master course in the Graduate School of Economics, Keio University.)

1. About the Programme

The KUSP Double Master's Degree Programme is a two-year programme, with Year 1 commencing in the autumn of 2018 and being spent at Sciences Po, and Year 2 commencing in the autumn of 2019 and being spent at Keio. However, due to differences in the academic calendars, students from Keio must have earned 4 credit points at Keio before joining Year 1 at Sciences Po.

The Programme is designed to enable students to acquire the core knowledge in economics, quantitative methods, law and political science that is needed to design and evaluate public policies. Students who successfully complete the programme will be granted a Master de Sciences Po from Sciences Po and a Master of Arts in Economics from Keio University.

2. Eligibility

Individuals who meet both (i) and (ii) prescribed below are eligible for the programme.

(i) Applicants should already be enrolled in/ admitted to the Masters programme offered by Graduate School of Economics, Keio University. Students who are currently in the second or later years of their Master's programme offered by the Graduate School of Economics, Keio University are not eligible for this programme, because it will take at least two years to complete the Double Master's Degree Programme commencing in the autumn of 2018, but students cannot be enrolled for more than four years in the Master's programme offered by the Graduate School of Economics, Keio University.

(ii) Applicants should meet one of following two English language requirements.

(a) a score of 7.0 or more in the case of IELTS and a minimum mark of 6 for each category.

(b) a score of 100 or more in the case of TOEFL iBT.

IELTS or TOEFL iBT score reports are valid for two years, and scores will be deemed to have expired if the test was taken more than two years prior to submission of this application, namely, before September 2015.

3. Application Period

Application documents must be submitted between 5 March 2018 (opening at 9:00, Japan time) and 9 March 2018 (closing at 16:30, Japan time) to Graduate School of Economics Section, Office of Student Services in Keio University. Application documents may be submitted by hand or by post (must be postmarked by the deadline).

4. Application Procedure

All sections of the application form must be filled-in. Print-out and submit to Graduate School of Economics Section, Office of Student Services in Keio University by 9 March 2018. Application documents may be submitted by hand or by post (must be postmarked by the deadline).

5. Application Documents

Applications must contain the following documents:

(i) Application Form (affix an ID photo of the applicant)

(ii) Official Transcript of Academic Record of Undergraduate Study (issued within 3 months from application deadline)

(iii) The Test Report Form of IELTS or the Examiner's Score Record of TOEFL iBT.

Only originals of the results will be accepted. The Test Report Form of IELTS or the Examiner's Score Record of TOEFL iBT will be returned to the applicant.

Application documents will not be returned.

6. Screening

Screening to select applicants to proceed to the final selection to be made jointly by the staff of Sciences Po and Keio will be based on an examination of the applicant's application documents and an interview in English. Interviews will be held at the Mita Campus of Keio University. Details will be informed to successful applicants who passed the first screening.

7. Tuition and Other Fees

Tuition fees of €14,100 must be paid to Sciences Po for year 1 commencing in autumn 2018 that is spent at Sciences Po. The exact timing of the payment of these fees is determined by Sciences Po. For the year spent at Sciences Po, students in the programme are exempt from paying tuition and most other fees to Keio.

Applicants should note that tuition and other fees are subject to change without notice.