

Five Year BA/MA Programmes Application Guidelines for PEARL students

for AY2024: Sciences Po, Bocconi, Cologne, HEC

for AY2025: Stevens Institute of Technology

1. Eligibility: Third-year students enrolled in the Faculty of Economics in AY2023
2. Maximum number of participants for each programme:
 Sciences Po: 5 (total for PEARL and Type A/B students)
 Bocconi 5 (total for PEARL and Type A/B students)
 Cologne: 5 (total for PEARL and Type A/B students)
 Stevens: 5 (total for PEARL and Type A/B students)
 HEC: 2 (PEARL students only)
3. Application period: March 8 (Fri.), 2024 – March 11 (Mon.), 2024, 4:45pm (Japan time)
4. Where to submit application documents: Please apply via designated google form.
<https://forms.gle/Pqmx4yU5c3uM5urP9>

5. Application documents:

Documents	Form. No.*	Sciences Po, Stevens	Bocconi, Cologne	HEC	Notes
① Application Form (with a photo attached)	1	✓	✓	✓	
② CV	2	✓	✓	✓	
③ Letter of Intent	3	✓	✓	✓	No more than 3 A4 sheets
④ Research and Study Plan	4	N/A	✓	✓	
⑤ A copy of Grade Report covering up to the fifth semester		✓	✓	✓	
⑥ A copy of test scores for TOEFL iBT or IELTS (Academic Module)		N/A	N/A	✓	<u>TOEFL iBT</u> : Submit a photocopy of the Test Taker Score Report. <u>IELTS</u> : Submit a Test Report Form. Submit scores for the test taken within the last two years. ※Applications cannot be accepted if scores are not available at the time of application. ※Fulfilling the language requirement with TOEFL iBT MyBestScores is not accepted. ※Submitting TOEFL iBT Home Edition (including Special Edition) is not accepted.
⑦ Academic research paper and its abstract in English ※If the paper is written in Japanese, submit in addition a sample of your academic writing in English.		N/A	✓	✓	Ex) A paper written for the Research Project Course, a Mita-sai festival academic paper, or a paper submitted in a PCP course, etc. Be sure to indicate the section you have written and/or your role in the team in the case of co-authorship.
⑧ Written consent of your guarantor	5	✓	✓	✓	

* Download Forms No. 1-5 from the following webpage

<https://www.econ.keio.ac.jp/en/undergraduate/abroad/5-yearbamaforms>

6. Notes for preparing the required documents and your application:

- (1) Fill out the prescribed Forms.

- (2) For the Letter of Intent (Form 3), you should write about the reasons why you are applying to this programme, what you expect from this programme, what you hope to achieve through this programme, and anything else you consider appropriate. Fill out the Research and Study Plan (Form 4) based on your ideas about the research topic you would like to pursue for your master's thesis.
- (3) Please carefully review all the materials before submitting your application because we do not contact applicants even if documents are incomplete.

7. Screening and announcement of the results:

(1) Screening by Keio University (Document screening and interview)

① Document screening (the first screening)

② Interview: Tuesday, March 19, 2024

Applicants who have passed the first screening will be notified of the details of the interview, including its time and venue, at least one week prior to the interview day.

③ Announcement of Keio selection results: End of March-Early April

(2) Final Screening (Applying to the partner institution and document screening by the partner institution)

① Announcement of final results (expected):

[Bocconi] Early April-Mid April

[Sciences Po, Cologne] Early to Mid May

[Stevens] May - June **(to be enrolled next year)**

[HEC] Late May-Early June *An online interview with HEC will be held as part of the final screening.

※ Screening is based on a comprehensive assessment. In addition to academic record and English ability, the evaluation criteria also include aspects such as motivation, research ability and preparation for studying abroad.

※ Invitation to the interview and notification of the results will be done via keio.jp message.

8. Notes on course registration

[Sciences Po, Bocconi, HEC]

Plan your course registration in such a way that you will be able to acquire a total of 114 credits by the end of your sixth semester. Make sure you obtain 12 Core Course credits and sufficient credits for Advanced Courses while at Keio. Of the credits earned in the first year of your master's programme, no more than the equivalent of 6 Keio credits may be recognized as credits for Advanced Courses. Please also note that you cannot register for Spring-Fall set courses in your third year.

[Bocconi]

The Master's degree requirements include having an ability in Italian (A2 level). Degree candidates will sit for an exam for Italian at Bocconi University while they are enrolled there.

[Stevens]

You are required to earn the credits for four Keio courses (a total of 8 Keio credits) transferrable to Stevens with a grade of "B" or above. You may not count these credits toward your graduation requirements of 126 credits for Keio, so carefully plan your course work. Please register any courses intended for credit transfer as "courses taken prior to joining graduate school," except for the course(s) you have already taken in the previous semester(s).

9. Contact information:

Section for BA/MA programmes, Faculty of Economics bama-kei@adst.keio.ac.jp

Keio University Faculty of Economics

January 2024